

GK DT.

**Town of Salmon Cove
Regular Council Meeting, August 15, 2018**

Members Present: Deputy Mayor Dean Scarlett
Councillors Amy Slade
Lisa Rodgers
John Burton

Also Present: Town Clerk/Manager Dana Fagner

Members Absent: Mayor Gordon King
Councillor Edna Lambert

Calling of Meeting to Order

Deputy Mayor Scarlett called the meeting to order at 7:30pm

1. Adoption of the Agenda for August 15, 2018 Regular Meeting

Motion 18 – 121 L. Rodgers/A. Slade

Resolved to adopt the agenda as presented for the August 15, 2018 meeting

Favour (4) All Present Opposed: (0)

Carried

2. Adoption of Minutes – Regular Meeting- July 16, 2018

Resolved to accept the Minutes as tabled with Council from Meeting of July 16, 2018

No errors or omissions noted.

Motion 18 – 122 A. Slade/L. Rodgers

Favour: All Present (4) Opposed: (0)

Carried

3. Delegations and Correspondence

a. Permit – Slade

Motion to approve permit as requested for to Build Shed and Operate Domestic Sawmill

Motion 18 – 123 J. Burton/L. Rodgers

Favour: All Present (4) Opposed: (0)

Carried

b. Lockyer – Communications regarding Pond

Council agreed to set up a Meeting with Mr. Lockyer to discuss this issue on August 28th at 7 PM

c. Permit – Reynolds

Motion to grant permit to build 12 x16 Shed as requested.

Motion 18 –124 **J. Burton/A. Slade**
Favour: All Present(4) Opposed: (0)
Carried

4. **Committee Reports**

a. **Maintenance Report:**

Clerk/Manager read report into meeting. Request for New Metal Detector and also permission requested by Maintenance Staff to order and keep in stock water parts used on regular basis.

Motion to purchase detector and allow permission for water parts (Deputy Mayor to review list of items before purchasing)

Motion 18 – 125 **A. Slade/J. Burton**
Favour: (4) All Present Opposed: (0)
Carried

b. **Recreation Report – no report**

Committee has requested use of picnic tables and sound system to use for Summer Fest Activities.

Motion to allow use of picnic tables and Sound System for Summer Fest

Motion 18 – 126 **A. Slade/J. Burton**
Favour: (4) All Present Opposed (0)
Carried

c. **Fire Department Report:**

Request to purchase coveralls for use in grass fires. Council advised Clerk/Manager to request quotation amount from department and include to be discussed at next Finance Meeting.

5. **Business Arising From Minutes**

a. **Website.**

Clerk/Manger advised Council that implementation of the website is ongoing. Advised to provide little write up from each Council member and picture to include on the Website

b. **Town Plan**

Clerk/Manager advised Council that work is still being completed by planner on Town Plan. The Clerk/Manager will advise next step towards Public Consultations once government approval is received for plan work thus far.

c. **By Election**

Motion to call for Nominations for By Election; Nomination day set as September 6, 2018 between hours of 8 AM and 8 PM. The Announcement of the By Election is to be made in Compass

GKID7

Newspaper by August 23, 2018. Election Day if needed will be held on September 27, 2018 between hours of 8 AM and 8 PM. Town Clerk/Manager to serve as Returning Officer.

Motion 18 – 127

A. Slade/J. Burton

Favour: (4) All Present

Opposed: (0)

Carried

d. **Service Disconnections**

Motion made to amend Service Cut day to September 13, 2018. Notices to be hand delivered by Maintenance Staff to those residents facing cuts August 28, 2018

Motion 18 – 128

A. Slade/J. Burton

Favour: (4) All Present

Opposed: (0)

Carried

Further Action regarding Small Claims and other Collection Methods for those without Water/Sewer services to be retabled to next meeting of Council.

e. **Office Staff – Administrative Assistant Position**

Councillor Rodgers addressed Council regarding hiring staff to cover office.

Motion to advertise for Seasonal Part Time Office Position

Motion 18 – 129

L. Rodgers/A. Slade

Favour: (4) All Present

Opposed: (0)

Carried

6. **New Business**

a. **Fall Training: MNL AGM/ PMA Fall Forum/ Municipal Affairs Trainings**

Motion to register for Council to attend MNL AGM (October 4 to 6) Clerk /Manager to attend PMA Fall Forum/Training (Sept 18 to 21) and also register for Free Municipal Affairs Trainings for all Council and Clerk/Manager to attend. (September 7, October 15, November 8 and 9)

Motion 18 – 130

A. Slade/L. Rodgers

Favour: (4) All Present

Opposed: (0)

Carried

Finance

Invoices discussed as submitted with Agenda. Motion made to pay all invoices listed.

Motion 018 – 131

L. Rodgers/A. Slade

Favour: (4) All Present

Opposed: (0)

Carried

Meeting Adjourned

GK, DF

Next Meeting of Council scheduled for September 10, 2018 at 7:30 PM

Minutes Adopted 10 Day of September, 2018 at Regular Council Meeting
Godm King Dana Fagner
Mayor Town Clerk/Manager