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Town of Salmon Cove
Public Meeting November 4, 2024

Members Present:	Mayor	Edna Lambert
	Deputy Mayor	William Kelloway
	Councillor	MaryLynn Layman
		Diane Peach
		Kathy Penney
		Jonathan Whiteway
Absent:		
On leave:	Councillor	Stephen LeGrow
Also, Present:	Town Clerk	Cynthia Case

Mayor Lambert called meeting to order at 7:04 p.m.

Motion 024-332 **W. Kelloway/K. Penney**

Motion to remove from the current agenda under New Business, item 'G' – written reprimand. It goes against the Municipal Conduct Act, Section 5 & 6. A councillor cannot speak on behalf of their own self-interest unless requested by council to do so.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney
Opposed: Nil
Abstained: J. Whiteway

Motion Carried.

Motion 024-333 **W. Kelloway/J. Whiteway**

Motion to adopt the current agenda as amended.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

Motion 024-334 **J. Whiteway/W. Kelloway**

Motion to adopt the minutes of the Public Meeting held on October 15, 2024, with no errors or omissions.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

Old Business Arising from Minutes

A) Remembrance Day – Town Clerk advised council that the service will begin at 2:00 p.m. on November 10, 2024, at Riverside United Church, followed by a walk to the war memorial where wreaths will be laid. There will be a light lunch at the Community Centre following the events. The town clerk will order a sandwich, fruit, and vegetable tray for the lunch. Councillors are also being asked to bring something as well.

B) Fire Bay Insulation – Town Clerk advised council that we have still only received one quote for insulating Fire Bay by Insulation Solutions.

Motion 024-335 **J. Whiteway/W. Kelloway**

Motion to give the contract for insulating the Fire Bay to Insulation Solutions Inc. for a total of $7,190.00 plus H.S.T.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

C) Bonfire Night – Town Clerk advised council that everything is set up for Bonfire night. There will be Hot Chocolate and sandwiches available for the public. Deputy Mayor Kelloway and Councillor Peach will be attending on behalf of council. Town Clerk will reach out to the Fire Chief in the morning to find time and have it put on the Community Board.

D) Land purchase agreement – Council has decided to purchase a parcel of land.

Motion 024-336 **W. Kelloway/D. Peach**

Motion that we send all documents pertaining to the purchase of land to Babb Law to obtain all legal requirements needed to complete the purchase.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

Councillor Layman declared conflict and left her seat at 7:24 p.m.

E) Ditching – Councillor Whiteway requested to know why the ditch was filled back in without being brought to the public forum first. Deputy Mayor Kelloway stated that the council reviewed the drawings and determined that it was private land that was excavated. The maintenance person just corrected something that should not have

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been done in the first place. The Town Clerk informed council that a letter was signed by the property owner taking full responsibility for any clearing of debris with the ditches and culverts that are going through their land.

Councillor Layman returned to her seat at 7:27 p.m.

F) Transition Committee – possible conflict of interest – Councillor Whiteway asked if we are spending any money on legal fees on this Transition Committee. He then proceeded to ask Councillor Layman if she was still running a store down at the beach. She informed him she has not operated a business on the beach for the past 2 years.

Delegates/Correspondence

A) Darrell Rose – Resident received a letter from council explaining that the road must be brought up the standards (ditching, width, culverts, shale, and Class 'A', by the landowners first. Once that is done, they can turn it over to the town to maintain it. Resident is requesting that council consider applying 'A' Gravel on Northwest Brook Road to the bridge. Resident wants to know why he is paying taxes if the town is not maintaining the road. Councillor Whiteway said that since we plow for emergency vehicles we should be maintaining the road. Have maintenance assess what needs to be done to bring road up to standards.

Motion 024-337 **J. Whiteway/K. Penney**

Motion that maintenance go over and assess whether to apply Class 'A' on Northwest Brook Road to the bridge.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

Committee Reports

A) Fire Dept – No report submitted. Councillor Penney informed council that the bike is officially paid for.

B) Maintenance – Report submitted.

C) Finance – No report submitted. Budget 2025 submitted in package.

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Motion 024-338 **M. Layman/D. Peach**

Motion to adopt the 2025 Budget as presented to council.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

D) HR/Policy – No report submitted.

E) Public Works – No report submitted.

G) SCFDA – No report submitted. AGM should be scheduled for February. They have handed everything over to the town.

H) Transition Committee – No report submitted. Councillor Layman informed council that after speaking with the lawyer, it's not a simple transition. Definitely needs to be non-profit. Request that the liaison set up a meeting with SCFDA.

New Business

A) Tea & Tunes – Deann King spoke with the Town Clerk today. It will be held on December 14, 2024 from 4:00 pm to 6:00 pm. They are having a meeting this evening and will let us know in the morning where the Tea & Tunes will be held. Town Clerk will find out the time of the parade from the Fire Chief and bring to next meeting.

Councillor Whiteway declared conflict and left his seat at 8:03 p.m.

B) Speed Humps – Possibly put speed humps on Riverside Drive. Revisit in January 2025. Speed bumps are currently installed in the spring of each year and removed in September of each year. Change speed signs to 20 km/hr and place 'Children at Play' signs on Riverside Drive.

Motion 024-339 **K. Penney/M. Layman**

Motion that the speed signs on Riverside Drive be changed from 40 km/hr to 20 km/hr and to also add 'Children at Play' or 'Playground' signs on both sides of Riverside Drive.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney
Opposed: Nil

Motion Carried.

Councillor Whiteway returns to seat at 8:09 p.m.

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C) Food Bank – The Town Clerk informed council that the next Food Bank Donation from Riverside United Church will be going to the Carbonear Food Bank.

D) Christmas Tree Lighting – Mayor Lambert informed council that the Tree Lighting Ceremony will be held on December 14, 2024, at 6:15 pm; following the Tea & Tunes.

E) Santa Claus Parade – As stated earlier, the Town Clerk will reach out to the Fire Chief to get a time on the parade.

F) Quarterly Town of Victoria Meeting – All of council felt that the open discussion meeting with the Town of Victoria went extremely well, and would like to continue having an open communication meeting every three months.

Motion 024-340 **J. Whiteway/W. Kelloway**

Motion that council continue to have a quarterly meeting with the Town of Victoria.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

G) Legal expenses – Deputy Mayor Kelloway informed council that we have several legal matters that we cannot handle here and need to seek legal advice from Stewart McKelvey for a few issues that have been brought forward to council.

Motion 024-341 **W. Kelloway/J. Whiteway**

Motion that council send all documents in question to Stewart McKelvey for legal advice.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J Whiteway
Opposed: Nil

Motion Carried.

Finance

Councillor Layman discussed having a LOG of all the inventory in the office; maintenance and the Fire Department. Town Clerk will investigate setting up a LOG or updating one that has already been started. The Town Clerk will bring this back to the next meeting for further discussion once information has been obtained from the Fire Department and Maintenance.

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Motion 024-342 **W. Kelloway/K. Penney**

Motion to pay the payables.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J Whiteway
Opposed: Nil

Motion Carried.

Motion 024-343 **W. Kelloway/J. Whiteway**

Motion to adjourn the Public Meeting.

In Favor: E. Lambert; W. Kelloway; M. Layman; D. Peach; K. Penney; J. Whiteway
Opposed: Nil

Motion Carried.

Meeting adjourned at 8:28 P.M.

Next scheduled Public Meeting Tuesday, November 19, 2024, at 7:00 p.m.